

	State of Alaska Department of Corrections Policies and Procedures	Index #: 920.01	Page 1 of 1
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	Chapter: Definitions		
Subject: Community Corrections Definitions			

Policy

The following terms are used in the Community Corrections Policy and Procedure and the Probation Officer's Manual.

Procedures

A. Absconder

An offender subject to supervision that does not report within five (5) days after release to supervision or fails to report for two consecutive reporting periods.

B. Armory or Weapons Locker

A vault, safe, or enclosed locked location or storage unit (or combination thereof) inaccessible to members of the public and protected from pilferage. The specific location(s) of the armory and/or weapon locker(s) in each office must be approved by the District Supervisor.

C. Arrest

The taking of an offender into custody.

D. Assignment Date

The date written notification is given to a probation officer that specifies when case supervision will commence or a case will be processed for an investigation.

E. Case Load

The number of probation, parole offenders and/or presentence investigations assigned to a probation officer.

F. Chief Probation Officer

The Chief administrator for community corrections probation and parole services within the northern, southcentral and southeastern regions of the State.

G. Civil Debt

Lawful financial obligation incurred by contract or agreement other than court ordered fines and/or restitution.

H. Classification

A process that systematically places probationers and parolees into supervision levels through assessment of risk, conditions of conduct and program needs.

I. Community Contact Person

A reliable citizen who agrees to act as an informal on-site information source for a probation officer regarding one or more offenders on supervision.

J. Community Corrections

That division of the Department which is responsible for the supervision of all probationers, parolees and conditional commutees who are authorized to participate in community activities during the service of a sentence imposed by the Court, parole as authorized by the parole Board of conditional commutation of sentence by the Governor.

K. Conditions Violations

An act contrary to a supervision condition other than a violation of law.

L. Community Justice Worker

Community para professionals, either contract or volunteer.

M. Community Work Service (CWS)

Work performed by an offender as a result of an order of the court or Parole Board, either as condition of conduct or in lieu of fine or imprisonment, on projects designed to reduce or eliminate environmental damage, protect the public health, or improve public lands, forests, parks, roads, highways, facilities, or education. CWS may not confer a private benefit on a person except as may be incidental to the public benefit.

N. Conditional Commutation Release

Conditional release of a prisoner to parole supervision by the Governor exercising clemency powers of the State Constitution.

O. Contraband

Evidence seized to support an allegation an offender on supervision has violated the law or a condition of supervision.

P. Contact

A face-to-face, telephone or video interview between a probation officer and an offender. A face-to-face, in-person, telephone, video or correspondence contact with a community contact person regarding a rural supervision case.

Q. Crime Against a Person

A crime as set out in AS 11.41, or a crime against a person in this or another jurisdiction having elements substantially identical to those of a crime as set out in AS 11.41.

R. Crime Involving Domestic Violence

A crime as set out in AS 18.66.990 (3).

S. Deadly Force.

Force used with intent to cause, or under circumstances which are known to create a substantial risk of causing, death or serious physical injury.

T. Dual Supervision

When an offender is subject to probation and parole supervision at the same time.

U. Early Termination of Supervision

Successful completion of probation or parole supervision as authorized by the court of the Parole Board prior to the original expiration date.

V. Electronic Immobilizing Device (EID)

A battery powered device designed to safely and temporarily render an individual incapable of assault or resistance by use of a high voltage electrical discharge.

W. Felony Involving Moral Turpitude

Includes those crimes which are immoral or wrong in and of themselves, such as, but not limited to, murder, sexual assault, robbery, kidnapping, incest, arson, burglary, theft and forgery.

X. Field Visit

A probation officer going to a residence, place of employment or other field location for face-to-face contact with a person on supervision.

Y. Informant

One who provides information or accusations against another person or persons.

Z. Interstate Compact

A formal agreement enacted into law between states which allow a probationer or parolee to be supervised under a jurisdiction other than the sentencing or paroling jurisdiction.

AA. Minor Violation

Class B misdemeanor or lesser law violations; Violations of supervision conditions other than law violations; or Class A misdemeanor at the discretion of the probation officer.

BB. Monthly Progress Report

A form provided to probationers and parolees designed to elicit information about residence, employment, treatment, restitution, community service work, police contacts, etc.; monthly report required of every offender under supervision; form 20-902.03E.

CC. Offender

Person under the jurisdiction of the Department for purposes of probation, parole or other supervision or as the subject of a presentence investigation report.

DD. Office Visit

An offender meeting with the probation officer in the probation office or via video.

EE. Oleoresin Capsicum (OC)

A chemical agent provided as an aerosol spray composed of the essential oils from chili peppers suspended in liquid. The spray is intended to temporarily incapacitate without inflicting injury.

FF. Override

A classification decision changing the supervision level to a level different from that which would ordinarily be assigned on the basis of scoring on the Risk/Needs Assessment form.

GG. Parole

In the case of discretionary parole, the conditional release by the Parole Board of a prisoner serving a sentence exceeding 180 days; or in the case of mandatory parole, the conditional release of a prisoner serving a term or terms of two years or more and released by operation of law before the expiration of the term.

HH. Parole Authority

The decision making body which has the responsibility to grant, deny and revoke parole.

II. Parole Officer

A probation officer assigned to supervise parolees.

JJ. Parole Violation Report

A report presented to the Parole Board specifying allegations of a parole violation.

KK. Parolee

An offender serving a sentence for violation of state law who has been granted parole by the Alaska Board of Parole or who has been released from incarceration by operation of law to parole supervision; or a parolee from another jurisdiction.

LL. Peace Officer

A public servant with a duty to maintain public order and to make arrest, whether the duty extends to all offenses or is limited to a specific class of offenses or offenders.

MM. Plea Agreement

An agreement concerning a charge of disposition made between the prosecuting attorney and defendant pursuant to Rule 11 of Criminal Procedure which, if accepted by the court, would bind the court to impose the sentence agreed to.

NN. Potential Victim

1. A person or group of persons known to have been threatened by an offender; or
 2. A person or group of persons the probation officer determines, using a standard of reasonable care, to be at risk.
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OO. Presentence Investigation Report (PSI)

A court ordered confidential report completed by a probation officer to provide useful information for the sentencing court, the department, the Alaska Board of Parole and to rehabilitation agencies.

PP. Probation

Except as authorized under AS 12.55.086, is a procedure under which a defendant, found guilty of a crime upon verdict or pleas, is released by the superior court subject to conditions imposed by the court and subject to the supervision of the probation service as provided in AS 33.05.

QQ. Probation Officer

The assigned community corrections employee who is responsible for all supervision activities involving or relevant to a person who is on probation; "probation officer" also means an officer of the court and presentence investigator for the superior court.

RR. Probationer

An offender who has been convicted of a felony crime and ordered to a term of probation; may infrequently include a misdemeanor.

SS. Receiving State

A state party to the Interstate Compact to which an inmate is sent for confinement (supervision) other than a state in which the conviction was had.

TT. Restitution

Court ordered repayment to a victim for damages or injuries caused by the offender's criminal acts.

UU. Control and Restraint Techniques

Physical maneuvers designed to allow officers to maintain or regain control and safely restrain a hostile/non-compliant offender, i.e., counter joint technique, hair hold, pressure point application, take-down, etc.

VV. Rural Supervision Case

A supervised offender who resides or works (whichever is closer) 50 miles or more from the Community Corrections District Office, or does not have road access to the office.

WW. Search

The act of examining the person, residence, personal property or vehicle of an offender, for officer safety and/or to determine if they possess contraband.

XX. Sending State

A state party to the interstate compact in which conviction occurred.

YY. Serious Violation

All felony behavior; Class A misdemeanor(s), except in the instance where the probation officer determines the misdemeanor to be a minor violation; and conditions violation(s) which constitutes a criminal act or jeopardizes the property or safety of a person.

ZZ. Show of Force

A demonstration of the ability to apply force.

AAA. Standard Operating Procedures

The detailed outline of specific activities or actions required to implement and enforce department policies.

BBB. Supervision

The monitoring of an offender's behavior to ensure compliance with conditions of supervision.

CCC. Unconditional Discharge

The release of an offender from all supervision arising from a conviction and sentence including court, probation, and parole jurisdiction.

DDD. Urban Supervision Case

A supervised offender who resides or works (whichever is closer) within 50 miles of a Community Corrections' district office and has road access to the office.

EEE. Violation

An act contrary to law, ordinance or condition of supervision.

FFF. Victim

- a. A person against whom a criminal offense has been perpetrated.
- b. One of the following, not the perpetrator, if the person specified in (a.) is a minor, incompetent or incapacitated:
 - (1) An individual living in a spousal relationship with the person specified in (a.) or
 - (2) A parent, adult child, guardian, or custodian of the victim.

GGG. Warrant (arrest)

An order to arrest and detail an offender issued by the court or the Parole Board

HHH. Weapons Training Course

A training course that meets the minimum standards of the Department of Corrections.

May 16, 2000
Date

Margaret M. Pugh
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Department of Corrections